Utah State Labor Commission Industrial Accidents Division Query Injury Stats Help Document

#### **Notes:**

The information contained in this website is raw work related injury data as provided to the Utah Labor Commission, Industrial Accidents Division by employers on the "Employer First Report of Injury/Illness Form". Any interpretation or analysis of this data is the sole responsibility of the person using the data. The Utah Labor Commission, Industrial Accidents Division, is not responsible or liable for any interpretation or use of this data.

#### **Public Access:**

This document is designed to guide a person through the querying and downloading of injury statistics information from the public web access page.

### **Outline:**

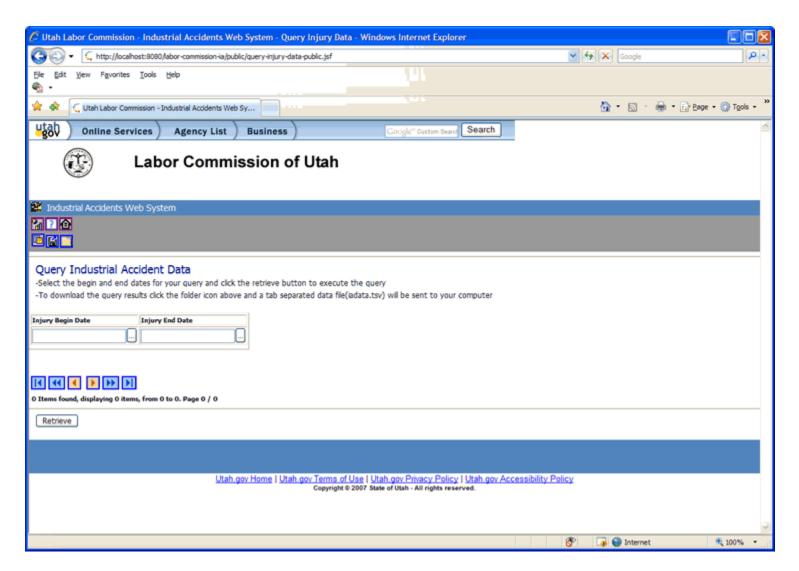
- 1. Available Data
  - a. Injury Statistics
- 2. Online Help
  - a. QueryInjuryStatsHelp.pdf (this document)

# **Access Injury Statistics**

In your web browser navigate to the following URL:

 $\underline{http://webaccess.laborcommission.utah.gov/labor-commission-ia/public/query-injury-data-public.jsf}$ 

The following page will be displayed:



The page has two toolbars located at the top:

Public Access Menu – included in all of the pages in the application.



**Query Injury Statistics** – takes the user to the query injury statistics page.



**Help** – takes the user to the online help documents for the page.



**Home** – takes the user to the public applications home page.



**Search Menu** – this menu is included in the query statistics page



**Reset** – this resets the fields in the screen.



**Retrieve** – this retrieves the data for the query. (This can also be done using the retrieve button.)



**Create File** – this button creates a tab separated .tsv file of the data retrieved in the query.



# **Retrieve Injury Data**

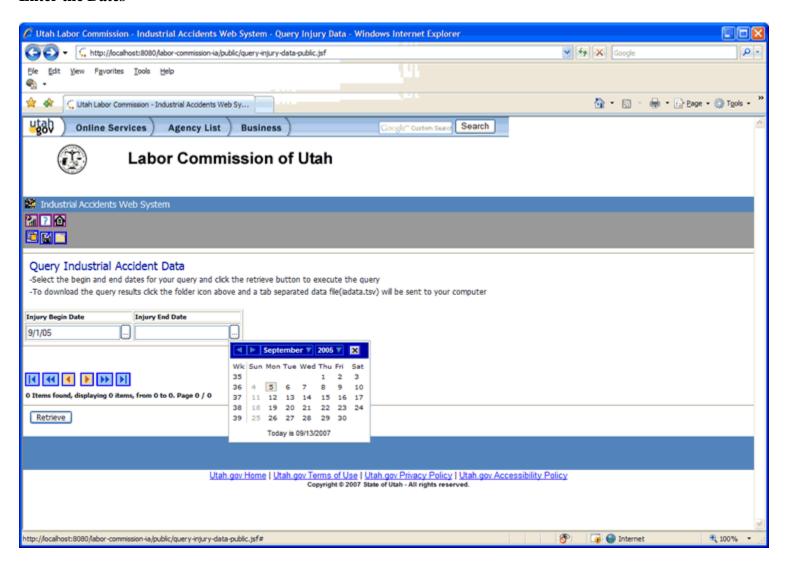
To retrieve the data enter the beginning and ending dates for the query into the fields on the screen. You can click the button next to the field with the ellipsis on it to select the date for the field.

After the date is selected you can run the query using the retrieve button on the search menu or by clicking the retrieve button shown below.

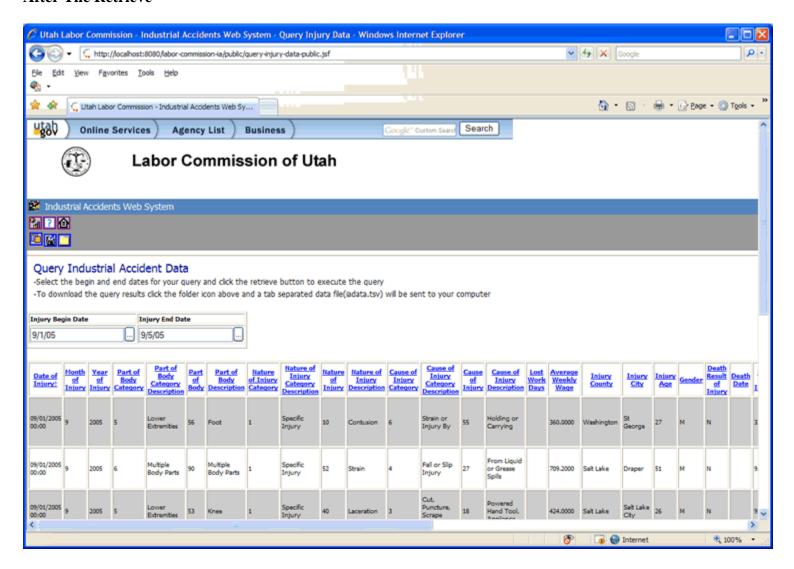
# **Retrieve Button**



### **Enter the Dates**

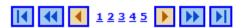


### **After The Retrieve**



### Page Through the Data

The following section at the bottom of the page shows the total number of pages and the page that you are on. It also shows the total number of items retrieved. Use the controls to page through the data.



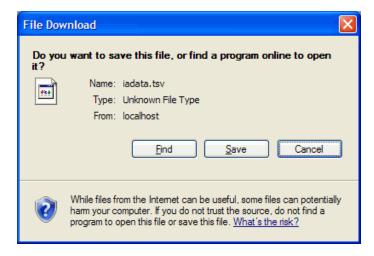
575 Items found, displaying 10 items, from 1 to 10. Page 1 / 58

### Save the Data to a File

Click the create file icon on the search menu detailed above.



The following will be displayed on the screen:



Click the save button and you can select where you would like to save the file on your computer.

